



## The Corporation of The Township of Bonfield

### AGENDA FOR COUNCIL MEETING TO BE HELD March 12th, 2024 AT 7:00 P.M.

1. **Call to Order**
2. **Adoption of Agenda**
3. **Disclosure of Pecuniary Interest and General Nature Thereof**
4. **Adoption of previous minutes**
  - a. Regular Meeting of Council: February 27, 2024
  - b. Special Meeting of Council: March 4, 2024
  - c. Special Meeting of Council: March 5, 2024
  - d. Special Meeting of Council: March 6, 2024
  - e. Special Meeting of Council: March 6, 2024
5. **Presentations and Delegations**
6. **Staff Reports**
  - a. Report from Deputy Clerk-Treasurer: 2023 Statement of Remuneration and Expenses
7. **Adoption of Committee Minutes/ Motions**
  - a. **Corporate Services Committee:** March 5, 2024
    - i. Recommendation to continue to operate the blue box program
    - ii. Recommendation for equipment replacement
    - iii. Recommendation for quotes re Medical Centre renovations
    - iv. Recommendation to enter into an agreement for Landfill services
    - v. Recommendation to accept the 2023 Roads Needs Study
    - vi. Recommendation to begin a municipal class environmental assessment for tendering of Trunk Road Bridge Replacement for budget considerations
    - vii. Recommendation for an engineer report on Development Road
  - b. **Emergency Services Committee:** No Minutes for this session
  - c. **Planning Advisory Committee:** No Minutes for this session
  - d. **Recreation Committee:** March 4, 2024 (No recommendations)
  - e. **Police Services Board:** No Minutes for this session
8. **Items for Council Discussion;**
  - a. Request from Hayley Tessier and Julien Marleau for the use of the parking lot
9. **Resolutions to be Considered for Adoption**
  - a. Resolution to adopt By-Law 2024-11 to hire an interim Fire Chief

*Small Community, Big Heart*



10. **Correspondence**
  - a. Township of Perry requesting the Province to amend the blue box regulations for “ineligible” sources
  - b. Town of Lincoln - Need for Increased Funding for Libraries and Museums
  - c. Autism Ontario - Invitation to participate in Autism Ontario Fly the Flag campaign on April 2nd 2024, in celebration of World Autism Awareness Day
  - d. County of Lambton – Uploading of municipally-owned highways to the Ministry of Transportation
  - e. Library Board Minutes of March 4, 2024
11. **Closed Session** – None for this session
12. **Confirmatory By-Law**
  - a. Resolution to adopt By-law No. 2024-14
13. **Adjournment**



THE CORPORATION OF THE TOWNSHIP OF BONFIELD  
REGULAR MEETING OF COUNCIL  
February 13<sup>th</sup>, 2024

PRESENT: Jason Corbett Donna Clark  
Dan MacInnis

PRESENT ON ZOOM: Steve Featherstone

ABSENT: Narry Paquette

STAFF PRESENT: Andrée Gagné, Deputy Clerk  
Ann Carr, Planning Administrator  
Alex Hackenbrook, Public Works Manager  
Nicky Kunkel, CAO/ Clerk Treasurer

**No. 1 Call to Order**

**No.1**

Moved by Councillor MacInnis  
THAT this meeting be opened at 7:00 p.m.

Seconded by Councillor Clark

Carried Jason Corbett

**No. 2 Adoption of Agenda**

**No.2**

Moved by Councillor Clark  
THAT the agenda presented to Council and dated the 27th day of February 2024, be adopted as prepared.

Seconded by Councillor MacInnis

Carried Jason Corbett

**No. 3 Disclosure of Pecuniary Interest:** None for this session

**No. 4 Adoption of Previous Minutes**

**No.3**

Moved by Councillor Clark  
THAT the Minutes of the Regular Council Meeting of February 13th, 2024 be adopted as circulated.

Seconded by Councillor MacInnis

Carried Jason Corbett

**No. 5 Presentation & Delegations** (none for this session)

**6. Staff Reports**

6.a Report from Recreation Committee Secretary – Canada Day Entertainment

**No.4**

Moved by Councillor MacInnis  
That Council for the Township of Bonfield hereby authorizes the expenditure of \$1,535 for live entertainment at Canada Day.

Seconded by Councillor Clark

Carried Jason Corbett

6.b Report from Planning Administrator – Sale and disposition of land re Beath, Patrina and Jeffery

**No.5**

Moved by Councillor Clark  
WHEREAS Jeffery and Patrina Beath requested to purchase Block 21, Section 36M-516, directly abutting their property located at 16 Rock Ridge Lane, Rutherglen; AND WHERE Council approved of the purchase in "principle" at the regular meeting of Council on January 30th, 2024; AND WHERE the Planning Administrator proceeded accordingly; AND FURTHERMORE the Township solicitor discovered through the Lands and Title Registry that the subject land was not transferred to the Township and therefore does not own Block 21 and cannot authorize the sale; AND NOW THEREFORE unspent funds from the Beath's deposit be returned.

Seconded by Councillor MacInnis

Carried Jason Corbett

6.c Report from Planning Administrator – Forming a not-for-profit committee – History of Bonfield

**No.6**

Moved by Councillor MacInnis

Seconded by Councillor Clark

WHEREAS the Council of the Township of Bonfield understands the importance of the heritage and culture of the Township regarding the rich railway history that developed, what is now known, as the Township of Bonfield; AND WHEREAS a not-for-profit committee will be formed to preserve the history of Bonfield as well as to celebrate our heritage through objectives and goals of the committee; THEREFORE the Planning Administrator will represent the Township of Bonfield as the liaison on the Committee to report back to the Council

Carried Jason Corbett

6.d Report from Public Works Manager – Unmaintained Roads

**No.7**

Moved by Councillor Clark

Seconded by Councillor MacInnis

That Council for the Township of Bonfield hereby approves the policy for unmaintained roadways as presented; and further that this policy come into effect upon adoption.

Carried Jason Corbett

6.e Report from CAO/ Clerk – User Fees

**No.8**

Moved by Councillor Clark

Seconded by Councillor MacInnis

That Council for the Township of Bonfield hereby authorizes that staff prepare a draft user fee bylaw for consideration at a Council meeting in March 2024.

Carried Jason Corbett

**7. Adoption of Committee Minutes/ Motions** (none for this session)

**8. Items for Council Discussion** (none for this session)

**9. Resolutions to be Considered for Adoption**

9.a By-law 2024-10 being a by-law to enter into an agreement with the North Bay & District Humane Society for the provision of animal control services

**No.9**

Moved by Councillor MacInnis

Seconded by Councillor Clark

THAT the Council for the Township of Bonfield hereby adopts by-law 2024-10, being a by-law to authorize the execution of an agreement with the North Bay and District Humane Society for the provision of animal control services in the Township of Bonfield, as presented and is considered read three times and passed this 27th day of February 2024.

Carried Jason Corbett

9 b. By-law 2024-12 being a by-law for the closure and sale of shore road allowance re Thompson

**No.10**

Moved by Councillor Clark

Seconded by Councillor MacInnis

THAT the Council for the Township of Bonfield hereby adopts by-law 2024-12, being a by-law to stop up, close and sell part of the Original Shore Road Allowance in Front of Part Lot 3, Concession 6, being Part 1, 36R15133, Township of Bonfield, District of Nipissing, as presented and is considered read three times and passed this 27th day of February 2024.

Carried Jason Corbett

9 c. By-law 2024-13 being a by-law for the closure and sale of shore road allowance re Fleckney

**No.11**

Moved by Councillor MacInnis

Seconded by Councillor Clark

THAT the Council for the Township of Bonfield hereby adopts by-law 2024-13, being a By-law to stop up, close and sell part of the Original Shore Road Allowance in Front of Lot 2, Concession 7 being Part 1, 36R15069, Township of Bonfield, District of Nipissing, as presented and is considered read three times and passed this 27th day of February 2024

Carried Jason Corbett

9.d Municipality of Calvin – Provincial and National Fire Fighting Strategy

**No.12**

Moved by Councillor Clark

Seconded by Councillor MacInnis

THAT the Council for the Township of Bonfield supports the Municipality of Calvin in urging the Federal Government to commit additional funds for cost sharing of provincial firefighting and to consider the development of a national strategy of firefighting; AND FURTHERMORE to urge the federal government to consider the measures necessary for acquiring a national fleet of Canadian made waterbombers, with home bases strategically located to best serve and respond to the needs of rural communities, and a national fire administration to better coordinate and manage efforts across the country. We also encourage the introduction of a program similar to the Joint Emergency Preparedness Program (JEPP) which was ended in 2013.

Carried Jason Corbett

9.e City of Brantford – Reliable and Accessible Public Rail Transit – CN Rail Letter

**No.13**

Moved by Councillor MacInnis

Seconded by Councillor Clark

THAT the Council for the Township of Bonfield supports City of Brantford in requesting the Federal Government to enact the necessary legislative and regulatory provisions thus providing VIA and Metrolinx with priority right of way over freight rail lines, and further; directing CN Rail to work positively and cooperatively with municipal and provincial governments in the processing of land development applications, and the prompt and timely enforcement of municipal property standards.

Carried Jason Corbett

9.f Letter from DNSSAB Chair regarding Reaching Home Funding

**No.14**

Moved by Councillor MacInnis

Seconded by Councillor Clark

THAT the Council for the Township of Bonfield supports the stabilization of the Federal Government's Reaching Home funding to the District of Nipissing Social Services Administration Board as the Community Entity; AND THAT funding be maintained, at minimum, at current levels for future fiscal years; AND THAT this resolution be shared with local federal representatives.

Carried Jason Corbett

9.g Bonfield & District Lions Club ATV Run

**No.15**

Moved by Councillor Clark

Seconded by Councillor MacInnis

WHEREAS the Bonfield & District Lions Club is requesting the use of the Township Public Works Garage site for overflow parking and any available picnic tables for their 20th Annual ATV Fundraiser & Poker Run May 11, 2024; BE IT HEREBY RESOLVED THAT Council approves of these requests and refers them to the Public Works Department.

Carried Jason Corbett

**10. Correspondence**

**No.16**

Moved by Councillor MacInnis

Seconded by Councillor Clark

THAT Council receives the Correspondence circulated with the Agenda of February 27, 2024.

Carried Jason Corbett

**11. Closed Session**

**No.17**

Moved by Councillor Clark

Seconded by Councillor MacInnis

THAT the Meeting of Council hereby proceeds to closed session in accordance with Section 239 of the Municipal Act, 2001, as amended, at 7:35 p.m. for the purpose of discussing matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried Jason Corbett

**No.18**

Moved by Councillor MacInnis

Seconded by Councillor Clark

THAT the Meeting of Council resumes open session at 8:26 p.m.

Carried Jason Corbett

**12. Confirmatory By-Law**

**No.19**

Moved by Councillor Clark

Seconded by Councillor MacInnis

THAT the Council for the Township of Bonfield hereby adopts By-Law 2024-09 to confirm the proceedings of Council from February 13th, 2024 to February 27th, 2024, as presented and considered read three times and passed this 27th day of February 2024.

Carried Jason Corbett

**13. Adjournment**

**No.20**

Moved by Councillor MacInnis

Seconded by Councillor Clark

THAT this meeting be adjourned at 8:27 p.m.

Carried Jason Corbett

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK





THE CORPORATION OF THE TOWNSHIP OF BONFIELD  
SPECIAL EMERGENCY MEETING OF COUNCIL  
Tuesday March 5<sup>th</sup>, 2024

PRESENT: Narry Paquette Jason Corbett  
Donna Clark Steve Featherstone  
Dan MacInnis

STAFF PRESENT: Nicky Kunkel, CAO/ Clerk Treasurer

The meeting was held under Bylaw 2023-48 Section 3.2.C and 5.4.

**1. Call to Order**

**Motion No. 1**

Moved by Councillor Clark  
THAT this meeting be opened at 5:02 p.m.

Seconded by Councillor MacInnis

Carried Narry Paquette

**2. Disclosure of Pecuniary Interest:** None for this session

**3. Items for Council Discussion**

3.1 Council and Fire Department discussed the Fire Chief Position

**4. Adjournment**

**Motion No. 2**

Moved by Councillor Featherstone  
THAT this meeting be adjourned at 7:13 p.m.

Seconded by Councillor Clark

Carried Narry Paquette

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MAYOR

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CLERK





THE CORPORATION OF THE TOWNSHIP OF BONFIELD  
SPECIAL EMERGENCY MEETING OF COUNCIL  
Wednesday March 6<sup>th</sup>, 2024

PRESENT: Narry Paquette Jason Corbett  
Donna Clark Steve Featherstone  
Dan MacInnis

STAFF PRESENT: Nicky Kunkel, CAO/ Clerk Treasurer

The meeting was held under Bylaw 2023-48 Section 3.2.C and 5.4.

**1. Call to Order**

**Motion 1**

Moved by Councillor Corbett Seconded by Councillor Featherstone  
THAT this meeting be opened at 11:20 a.m.  
Carried Narry Paquette

**2. Disclosure of Pecuniary Interest:** None for this session

**3. Items for Council Discussion**

3.1 Closed Session to discuss the Fire Department

**Motion 2**

Moved by Councillor MacInnis Seconded by Councillor Featherstone  
That Council moves into closed session at 11:30 a.m. regarding matters of an  
identifiable individual; the hiring of a Fire Chief.  
Carried Narry Paquette

**Motion 3**

Moved by Councillor Clark Seconded by Councillor Corbett  
That Council reconvene to open session at 12:30 p.m..  
Carried Narry Paquette

**4. Adjournment**

**Motion 4**

Moved by Councillor Clark Seconded by Councillor Featherstone  
THAT this meeting be adjourned at 12:31 p.m.  
Carried Narry Paquette

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MAYOR

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CLERK



THE CORPORATION OF THE TOWNSHIP OF BONFIELD  
SPECIAL EMERGENCY MEETING OF COUNCIL  
Wednesday March 6<sup>th</sup>, 2024

PRESENT: Narry Paquette Jason Corbett  
Donna Clark Steve Featherstone  
Dan MacInnis

STAFF PRESENT: Nicky Kunkel, CAO/ Clerk Treasurer

The meeting was held under Bylaw 2023-48 Section 3.2.C and 5.4.

**1. Call to Order**

**Motion 1**

Moved by Councillor Corbett Seconded by Councillor Clark  
THAT this Special Meeting of Council meeting be opened at 6:30 p.m.  
Carried Narry Paquette

**2. Disclosure of Pecuniary Interest:** None for this session

**3. Items for Council Discussion**

3.1 Closed Session to discuss the Fire Department

**Motion 2**

Moved by Councillor MacInnis Seconded by Councillor Featherstone  
That Council moves into closed session at 7:08 p.m. regarding matters of an  
identifiable individual; the hiring of a Fire Chief.  
Carried Narry Paquette

**Motion 3**

Moved by Councillor MacInnis Seconded by Councillor Featherstone  
That Council reconvene to open session at 7:08 p.m.  
Carried Narry Paquette

**Motion 4**

Moved by Councillor Corbett Seconded by Councillor Featherstone  
That Kelly Serson be offered the position of Interim Fire Chief on a six-month contract  
with the possibility of an extension, if necessary.  
Carried Narry Paquette

**4. Adjournment**

**Motion 5**

Moved by Councillor Corbett Seconded by Councillor Featherstone  
THAT this meeting be adjourned at 7:14 p.m.  
Carried Narry Paquette

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MAYOR

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CLERK

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## REPORT TO COUNCIL

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**MEETING DATE:** March 12<sup>th</sup>, 2024  
**FROM:** Andrée Gagné, Deputy Clerk-Treasurer  
**SUBJECT:** Statement of Remuneration and Expenses – 2023 payments to elected and appointed officials

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**RECOMMENDATION:**

WHEREAS Section 284 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, requires that the Treasurer of a Municipality shall in each year on or before March 31st provide to the Council of the Municipality an itemized statement on remuneration and expenses paid in the previous year; BE IT HEREBY RESOLVED THAT Council for the Corporation of the Township of Bonfield accepts the 2023 Statement of Remuneration and Expenses itemized for each Members of Council and Members of Local Boards and Committees, as submitted.

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**BACKGROUND:**

The Municipal Act, 2001 states:

284.(1) The treasurer of a municipality shall in each year, on or before March 31st, provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of Council;
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284(1).

Mandatory item:

(2) The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. 2001, c. 25, s. 284(2).

Statement to be provided to Municipality:

(3) If, in any year, any body, including a local board, pays remuneration or expenses to one of its members who was appointed by a municipality, the body shall on or before January 31st in the following year provide to the municipality an itemized statement of the remuneration and expenses paid for the year. 2001, c. 25, s. 284(3).

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## REPORT TO COUNCIL

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### Public records

(4) Despite the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), statements provided under subsections (1) and (3) are public records. 2001, c. 25, s. 284(4).

The annual Statement of Remuneration and Expenses summarizes the payments, remuneration and expenses to Members of Council.

The following by-laws provide the authorization for these payments:

- Council remuneration By-Law 2019-27
- Council expenses By-Law 2016-16

### Statement of Remuneration and Expenses (Appendix A)

The Statement of Remuneration and Expenses is a summary of the information provided in Appendix A. It is the formal Declaration by the Treasurer.

This includes payments by the Township of Bonfield to elected officials (members of Council) and appointed (statutory boards) officials. As such, it does not include:

- Payments to members of a board who were not appointed by Council
- Corporate expenses incurred by the Office of the Mayor, as they are not payments to the elected official. They are included for information purposes in the Analysis of Expenses to Members of Council.

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### **Next Step:**

Copies of this report and its appendix will be posted on our website and will be available in hardcopy to the public through the Office.

Respectfully,

  
\_\_\_\_\_  
Andrée Gagné  
Deputy Clerk-Treasurer

I concur with this report,

  
\_\_\_\_\_  
Nicky Kunkel  
CAO

**TOWNSHIP OF BONFIELD**  
**Statement of Remuneration and Expenses**  
**2023 Payments of Elected and Appointed Officials**

2023 Payments to Members of Council pursuant to Section 283(1), 283(2) and 284 of the Municipal Act, 2001 and Police Services Act, R.S.O. 1990:

COUNCIL RENUMERATION EXPENSES	REMUNERATION	TRAVEL EXPENSES	PER DIEM	TOTAL
Paquette, Narry	\$14,287.56	\$745.11	\$2,400.00	\$17,432.67
Clark, Donna	\$11,400.00	\$2,680.11	\$3,000.00	\$17,080.11
Corbett, Jason	\$11,812.56	\$1,691.64	\$1,600.00	\$15,104.20
Featherstone, Steve	\$11,400.00	\$330.00	\$800.00	\$12,530.00
MacInnis, Dan	\$11,400.00	\$215.00	\$600.00	\$12,215.00

**TOWNSHIP OF BONFIELD**  
**Appendix A - Statement of Remuneration and Expenses**  
**2023 Payments of Elected and Appointed Officials**

**LOCAL BOARDS AND COMMITTEE MEMBERS**

**Police Services Board**

RESOLUTION 02.05.23	REMUNERATION	TRAVEL EXPENSES	PER DIEM	TOTAL
Paquette, Narry	\$100.00	\$120.46	\$800.00	\$1,020.46
Vaillancourt, Marc	\$100.00	\$744.79	\$1,000.00	\$1,844.79

**Recreation Committee**

RESOLUTION 16-02-09 NO. 4	REMUNERATION	TRAVEL EXPENSES	PER DIEM	TOTAL
Allard, Lise	\$150.00			\$150.00
Bertin, Nathalie	\$225.00			\$225.00
House, Lise	\$50.00			\$50.00
Vaillancourt, Marc	\$75.00			\$75.00
Contant, Renee	\$50.00			\$50.00
Pugh, Cassandra	\$25.00			\$25.00
Lamothe Sylvie	\$25.00			\$25.00

**Planning Advisory Committee**

RESOLUTION 16-02-09 NO. 4	REMUNERATION	TRAVEL EXPENSES	PER DIEM	TOTAL
Foisy, Eric	\$225.00			\$225.00
Langlois, Gina	\$200.00			\$200.00
Wroblewski, Kamil	\$225.00			\$225.00

**North Bay-Mattawa Conservation Authority**

BY-LAW 2016-16	REMUNERATION	TRAVEL EXPENSES	PER DIEM	TOTAL
Featherstone, Steve		\$405.65	\$440.00	\$845.65

Note: Travel Expense Costs include Registration Fees and are Net of Municipal HST rebates.  
The above statement was prepared in accordance with municipal records on hand from  
January 1, 2023 to December 31, 2023.

Respectfully submitted,



Andrée Gagné, Deputy Clerk-Treasurer  
March 4, 2024



THE CORPORATION OF THE TOWNSHIP OF BONFIELD  
Corporate Services Committee Meeting  
March 5<sup>th</sup>, 2024

PRESENT: Jason Corbett Donna Clark  
Dan MacInnis Steve Featherstone  
Narry Paquette

STAFF PRESENT: Nicky Kunkel, CAO/ Clerk Treasurer  
Alex Hackenbrook, PW Manager  
Andree Gagne, Deputy Clerk Treasurer  
Ann Carr, Planning Administrator

NOTE: the meeting was delayed in starting as a previous Special Council meeting went over the allocated time. The first part of this meeting where staff and the Committee went through the Town Hall Draft presentation was not recorded.

**No. 1 Call to Order**

**No.1**

Moved by Jason Corbett  
THAT this meeting be opened at 7:27 p.m.

Seconded by Steve Featherstone

Carried Dan MacInnis

**No. 2 Adoption of Agenda**

**No.2**

Moved by Steve Featherstone  
THAT the agenda dated the 5th day of March, 2024 be adopted as prepared..

Seconded by Jason Corbett

Carried Dan MacInnis

**No. 3 Disclosure of Pecuniary Interest: None for this session**

**No. 4 Adoption of Previous Minutes**

**No.3**

Moved by Donna Clark  
THAT the Minutes of the Corporate Services Committee of January 15, 2024 be adopted as circulated.

Seconded by Steve Featherstone

Carried Dan MacInnis

**No. 5 Presentation & Delegations (none for this session)**

**No. 6 Staff Reports**

- a. Review of Town Hall Presentation – for discussion only
- b. Report from Public Works Manager regarding the new Blue Box Program taking affect in 2025.

**No. 4**

Moved by Jason Corbett  
That the Corporate Services Committee recommends to Council to Opt-in and continue to operate the blue box program on behalf of Circular Materials under a Depot Operations Agreement.

Seconded by Steve Featherstone

Carried Dan MacInnis

- c. Report from Public Works Manager regarding equipment replacement

**No. 5**

Moved by Donna Clark  
That the Corporate Services Committee authorizes the Public Works Manager to seek quotes and trade-in values for the replacement of the 2004 and the 2015 Backhoes for a new backhoe and excavator and report back to the Committee.

Seconded by Steve Featherstone

Carried Dan MacInnis



d. Report from CAO Clerk-Treasurer regarding Medical Center

**No. 6**

Moved by Steve Featherstone

Seconded by Jason Corbett

That the Corporate Services Committee recommends to Council to authorize the CAO Clerk Treasurer to receive quotes for the necessary medical center renovations.

Carried Dan MacInnis

**No. 7 Items for Council Discussion**

a. Receive and review the 2021 – 2023 Landfill Report

**No. 7**

Moved by Donna Clark

Seconded by Steve Featherstone

That the Corporate Services Committee recommends to Council to receive the Pinchin 2021-2023 Landfill Report and agree to enter into another 3-year agreement for Landfill services.

Carried Dan MacInnis

b. Receive and review the Roads Needs Study

**No. 8**

Moved by Jason Corbett

Seconded by Steve Featherstone

That the Corporate Services Committee recommends to Council to receive the 2023 Roads Needs Study and further that staff work with the consultants to include costs of a 6" rise in gravel roads.

Carried Dan MacInnis

c. I) Capital Considerations for 2024

**No. 9**

Moved by Jason Corbett

Seconded by Steve Featherstone

That the Corporate Services Committee recommends to Council to authorize the municipal engineer to begin a municipal class environmental assessment and tender for the replacement of Trunk Road Bridge.

Carried Dan MacInnis

ii) Capital Considerations for 2024

**No. 10**

Moved by Donna Clark

Seconded by Jason Corbett

That the Corporate Services Committee recommends to Council to authorize the municipal engineer to assess and work with staff to tender for the rehabilitation of the following road: Development starting from Mount Pleasant in 2 kms sections.

Carried Dan MacInnis

**No. 8 Committee Motions** (none for this session)

**No. 9 Correspondence** (none for this session)

**No. 10 Adjournment**

**No.11**

Moved by Donna Clark

Seconded by Steve Featherstone

THAT this meeting be adjourned at 9:59 p.m.

Carried Dan MacInnis

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CHAIR

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CLERK



THE CORPORATION OF THE TOWNSHIP OF BONFIELD  
Minutes of the Recreation & Fitness Committee Meeting  
March 4th, 2024 at 5:00 pm

PRESENT: Steve Featherstone, Chair  
Renée Contant  
Cassandra Pugh  
Sylvie Lamothe  
Nathalie Bertin

STAFF: Casandra Klooster, Secretary

**1. Call to order**

**Moved by** Cassandra Pugh  
**Seconded by** Nathalie Bertin

THAT the Recreation & Fitness Committee Meeting be opened at 5:01 p.m.  
**Carried Chair, Steve Featherstone**

**2. Adoption of the Agenda**

**Moved by** Sylvie Lamothe  
**Seconded by** Nathalie Bertin

THAT the draft agenda dated the 4<sup>th</sup> day of March, 2024 be adopted as prepared.  
**Carried Chair, Steve Featherstone**

**3. Disclosure of Pecuniary Interest and General Nature Thereof**

None for this session

**4. Adoption of Previous Minutes**

**Moved by** Renée Contant  
**Seconded by** Cassandra Pugh

THAT the Minutes of the Recreation & Fitness Committee of February 5<sup>th</sup>, 2024 be adopted as circulated.

**5. Presentations and Delegations**

None for this session

**6. Staff Reports**

None for this session

**7. Items for Committee Discussion**

a. Trade Show

Committee discussed the upcoming Trade Show set for April 13<sup>th</sup>, 2024. Presentations from Caisse Alliance, The North Bay Business Centre and YesEmployment have been added.

b. Easter Egg Hunt

The Committee discussed the Easter Egg Hunt. Supplies are gathered, and a schedule has been organized.

c. 2024 Events

Committee discussed the need to plan for 2024 events, plans were made to ensure enough volunteers will be present at upcoming events.

**8. Motions to be Considered for Adoption**

None for this session

**9. Correspondence**

None for this session.

**10. Adjournment**

**Moved by** Renée Contant

**Seconded by** Cassandra Pugh

THAT the Recreation & Fitness Committee Meeting be adjourned at 5:11 p.m.

**Carried Chair, Steve Featherstone**

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CHAIR

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SECRETARY

## Wedding parking inquiry

Hayley Tessier <hayley.tessier8@hotmail.com>

Fri 3/1/2024 1:54 PM

To: Andrée Gagné <deputyclerk@bonfieldtownship.com>

[You don't often get email from hayley.tessier8@hotmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification> ]

To whom this may concern ,

I am writing the township council to inquire about having permission to use the parking lot of the community centre as a parking destination for our guests that will be attending our wedding in bonfield on highway 534. The potential dates are June 28th or July 12th. Date still to be determined. (but can let you know as soon we know more details) We are looking at having 60-70 vehicles being parked, and possibly a few may stay over night. We are looking to provide a space for our guests to leave their vehicles while attending our wedding to avoid over crowding on the side of the highway as well as this can eliminate drinking under the influence.

Thank you for taking your time to read and consider our request.

Best regards ,

Hayley Tessier & Julien Marleau

**THE CORPORATION OF THE TOWNSHIP OF BONFIELD**

**BY-LAW 2024-11**

**BEING A BY-LAW TO APPOINT AN INTERIM FIRE CHIEF  
FOR THE TOWNSHIP OF BONFIELD**

**WHEREAS** the Fire Protection and Prevention Act, S.O. 1997, ch.6 (1) If a fire department is established for the whole or a part of a municipality or for more than one municipality, the council of the municipality or the councils of the municipalities, as the case may be, shall appoint a fire chief for the fire department who is ultimately responsible to the council of a municipality that appointed him or her for the delivery of fire protection services.

**AND WHEREAS** the Fire Protection and Prevention Act, S.O. 1997 provides that a municipality may appoint an officer to enter upon land and into structures at any reasonable time to inspect the land and structures to determine whether by-laws enacted in accordance with this section are being complied with;

**BE IT THEREFORE ENACTED** by the Council of the Corporation of the Township of Bonfield as follows:

1. THAT Kelly Serson be and is hereby appointed as an Interim Fire Chief for the Corporation of the Township of Bonfield to carry out the duties and responsibilities of a Fire Chief.
2. Any previously enacted By-Laws which are inconsistent with the purpose and intent of this By-Law are hereby amended/repealed.
3. That By-Law 2009-39 is hereby repealed in its entirety.
4. This By-Law shall come into full force and effect on the day of passing.

READ A FIRST, SECOND, THIRD TIME AND FINALLY PASSED THIS 12th DAY OF MARCH 2024.

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MAYOR

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CLERK



# Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

[www.townshipofperry.ca](http://www.townshipofperry.ca)

February 26, 2024

*Via Email*

The Honourable Doug Ford, Premier of Ontario  
Premier's Office  
Room 281, Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford,

**RE: Request to the Province to Amend Blue Box Regulation for  
'Ineligible' Sources**

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At their last regular meeting on Wednesday February 21, 2024, the Council of the Corporation of the Township of Perry supported the following:

**"Resolution #2024-52**  
**Moved by: Paul Sowrey**  
**Seconded by: Jim Cushman**

**Whereas** under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

**And Whereas** 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

**And Whereas** should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby request that the province amend Ontario Regulation 391/21: Blue

*Box so that producers are responsible for the end-of-life management of recycling products from all sources;*

***And further that*** Council hereby request the support of all Ontario Municipalities;

***And further that*** this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to all Ontario Municipalities.

**Carried.”**

Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Beth Morton'.

Beth Morton  
Clerk-Administrator

BM/ec

c.c. Honourable Andrea Khanjin, Minister of Environment, Conservation and Parks  
Honourable Graydon Smith, MPP Parry Sound-Muskoka  
All Ontario Municipalities



4800 SOUTH SERVICE RD  
BEAMSVILLE, ON L0R 1B1

905-563-8205

February 28, 2024

SENT VIA EMAIL: [Premier@ontario.ca](mailto:Premier@ontario.ca)

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

**RE: Town of Lincoln Council Resolution – Urgent Need for Increased Funding to Libraries and Museums in Ontario**

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on February 26, 2024, passed the following motion regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario:

Resolution No: RC-2024-23

Moved by Mayor Easton; Seconded by Councillor Mike Mikolic

**WHEREAS** the provincial funding for public libraries is currently based on population levels from 25 years ago, which fails to reflect the substantial growth and changing needs of our communities. The Town of Lincoln Council wishes to draw your attention to the "Overdue" report of 2023 from the Canadian Urban Council, which emphasizes the pivotal role libraries play in various aspects of community life, including knowledge distribution, culture, health, reconciliation, belonging, and our democracy; and

**WHEREAS** libraries, situated at the heart of our communities, serve as multifaceted institutions catering to diverse needs. They provide essential services such as access to culture and information, refuge for those experiencing domestic violence, election information centers, job search facilities, health clinics, language learning centers for newcomers, and spaces for educational and community events. Despite their vital role, public libraries in Ontario have not seen an increase in provincial funding for over 25 years, leading to a decrease in the value of the province's investment by over 60%; and

**WHEREAS** the Town of Lincoln Council urges the Provincial Government to



consider increasing provincial funding for Ontario's public libraries to address critical shared priorities and community needs. While over 90% of library funding comes from local municipal governments, provincial operating funding is crucial for providing stability to library budgets, especially in times of inflation, technological changes, and increasing demands on libraries as community hubs; and

**WHEREAS** the Town of Lincoln Council would like to bring to the Provincial Government's attention the pressing need to increase the funding envelope for the Community Museum Operating Grant (CMOG). The Town of Lincoln currently receives \$25,000 annually, the maximum amount through this grant, but the funding envelope has remained stagnant for over 15 years. This limitation hampers the ability of community museums to offset increasing operational expenses, impacting their role in preserving and promoting local stories, attracting cultural tourists, supplementing school curriculum, and contributing to vibrant and vital communities; and

**WHEREAS** the Lincoln Museum and Cultural Centre is a community hub critical to the health and vibrancy of our community. An increase in CMOG funding will enable our museum to continue its valuable service to the community, creating a sense of place, attracting cultural tourists, and preserving local stories that define our unique identity; and

**WHEREAS** Cultural institutions, particularly museums, play a vital role in shaping and preserving our community's identity. They contribute to tourism, social participation, senior well-being, skill-building, and learning. As the largest government funder for most of Ontario's smaller museums, municipalities create value in their communities through the work of these institutions.

**THEREFORE, BE IT RESOLVED THAT** the Town of Lincoln Council urges the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

**BE IT FURTHER RESOLVED THAT** this resolution be circulated to the Province, the Minister of Tourism, Culture and Sport, Association of Municipalities of Ontario (AMO), the Niagara Region, the 12 Local Area Municipalities in Niagara and all municipalities of Ontario for endorsement.

**CARRIED**

If you require any additional information, please do not hesitate to contact the undersigned.

Regards,



Julie Kirkelos

Town Clerk

[jkirkelos@lincoln.ca](mailto:jkirkelos@lincoln.ca)

JK/dp

Cc: Premier of Ontario  
Minister of Tourism, Culture and Sport  
Association of Municipalities of Ontario (AMO)  
Ann-Marie Norio, Clerk, Niagara Region  
Local Area Municipalities  
All Ontario Municipalities

## Andrée Gagné

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**From:** Erika Luoma <erika.luoma@autismontario.com>  
**Sent:** February 23, 2024 3:41 PM  
**To:** Nicky Kunkel  
**Subject:** Invitation to participate in Autism Ontario's "Fly the Flag" campaign on April 2nd, 2024, in celebration of World Autism Awareness Day

You don't often get email from erika.luoma@autismontario.com. [Learn why this is important](#)

Dear Nicky Kunkel, CAO/Clerk-Treasurer, Township of Bonfield,

World Autism Day is fast approaching! Help us Celebrate the Spectrum for World Autism Day on April 2, 2024, and throughout April! Supporting Celebrate the Spectrum for World Autism Day this year is an excellent opportunity for your municipality to show support for autistic individuals across Ontario.

Join Autism Ontario to Celebrate the Spectrum this World Autism Day by purchasing a flag for our "Fly the Flag" campaign and formally proclaiming **April 2, 2024, as World Autism Awareness Day** to show your autism support.

Purchase a flag through our website at <https://www.autismontario.com/civicrm/contribute/transact?reset=1&id=53>.

**What is Celebrate the Spectrum?** Celebrate the Spectrum is our theme for World Autism Day celebrations. It is an opportunity for positive action to provide spaces of support and advocacy for our diverse communities while learning about autism and how we can all make our communities better for autistic individuals. Similar to previous Autism Ontario World Autism Day campaigns, Celebrate the Spectrum unites families, schools, communities, businesses, government, and professionals in recognizing World Autism Day by celebrating people on the autism spectrum and bringing to light the systemic barriers that must be removed to create a more supportive and inclusive Ontario.

We are always available to help with resources and ideas on how you can get involved. If you have any questions, please contact me directly, and I will gladly assist you.

Many thanks for your consideration,

Erika Luoma

(A mother of an autistic son and resident of Northern Ontario)



**Erika Luoma (she/her/elle)**

**Fund and Volunteer Coordinator – North Region | Coordonnatrice régionale des bénévoles et du développement du financement – Région du Nord**

**Autism Ontario | Autisme Ontario**

[autismontario.com](http://autismontario.com) | [autismontario.com/fr](http://autismontario.com/fr)

1179, rue King Ouest, bureau 004 | 1179 King St. W., Suite 004 | Toronto, ON | M6K 3C5

**T:** 1-800-472-7789 ext. 223 | **E/C:** [erika.luoma@autismontario.com](mailto:erika.luoma@autismontario.com)

**Celebrate 50 years of autism advocacy with us!**

**DONATE NOW**

[Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

**\*\*Pour les services en français, veuillez envoyer un courriel à [melanie@autismontario.com](mailto:melanie@autismontario.com)\*\***



**Legal Services / Clerk's Department**

789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

Telephone: 519-845-0801

Toll-free: 1-866-324-6912

Fax: 519-845-0818

February 23, 2024

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

Dear Premier Ford:

**Re: Lambton County Council Motion**

Please be advised that at its regular meeting of February 07, 2024, Lambton County Council Passed the following resolution:

#25: Ferguson/Bradley:

**WHEREAS** the Province of Ontario has agreed to assume responsibility for the Gardiner Expressway and the Don Valley Parkway from the City of Toronto, which will be uploaded to the Province of Ontario;

**WHEREAS** like the City of Toronto, The Corporation of the County of Lambton and all municipalities in the Province of Ontario are experiencing significant financial and budgetary pressures including those related to infrastructure development, maintenance and repairs, and are seeking reasonable solutions to address the same while balancing their financial books;

**WHEREAS** the uploading of municipal highway infrastructure to the Province of Ontario or, alternatively, appropriately increasing the Ontario Community Infrastructure Fund to Ontario municipalities will assist municipalities in addressing such financial challenges;

**THEREFORE, BE IT RESOLVED:**


- a) That the Province of Ontario: (i) upload from local municipalities the responsibility of and costs associated with the continued construction, operation, and maintenance of major municipally-owned highways throughout the Province of Ontario to the Ontario Ministry of Transportation; or (ii) alternatively, if uploading is not the preferred option of the Province and/or local municipality, to appropriately increase the

Ontario Community Infrastructure Fund to municipalities so as to fairly and equitably allocate resources to Ontario municipalities.

- b) That a copy of this resolution be circulated to all municipalities in Ontario; the Association of Municipalities of Ontario; Sarnia-Lambton MPP, Bob Bailey; the Ontario Minister of Transportation, the Hon. Prabmeet Singh Sarkaria; and the Premier of Ontario, the Hon. Doug Ford.

Carried.

Kind Regards,

DocuSigned by:  
  
5897867E2272445...

Olivia Leger

Clerk/County Solicitor

Encl #CC 04-10-24

cc: Association of Municipalities of Ontario  
All Ontario Municipalities  
Bob Bailey, M.P.P. Sarnia-Lambton Riding  
Hon. Prabmeet Singh Sakaria, Ontario Minister of Transportation



**THE CORPORATION OF THE TOWNSHIP OF BONFIELD**

**BY-LAW NO. 2024-14**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

**WHEREAS** it is the desire of Council to confirm all Proceedings and By-Laws:

**NOW THEREFORE** the Council of the Corporation of the Township of Bonfield **ENACTS AS FOLLOWS:**

1. THAT the Confirmatory Period of this By-Law shall be for all Regular Council and Special Meetings from February 27, 2024 to March 12, 2024 inclusive.
2. THAT all By-Laws passed by the Council of the Township of Bonfield during the period mentioned in Section 1 are hereby ratified and confirmed.
3. THAT all resolutions passed by the Council of the Township of Bonfield during the period mentioned in Section 1 are hereby ratified and confirmed.
4. THAT all other proceedings, decisions and directions of the Council of the Township of Bonfield during the period mentioned in Section 1 are hereby ratified and confirmed.

**READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 12th DAY OF MARCH 2024.**

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MAYOR

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CLERK